

# **Plantation Park Elementary School School-Level Parent and Family Engagement Plan (PFEP) 2024-2025**

## **Mission Statement**

As the PPE Community, we strive to provide a safe environment that fosters 21<sup>st</sup> Century lifelong learners.

## **Engagement of Parents and Families**

*Plantation Park Elementary School will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].*

Plantation Park Elementary believes in involving parents in all aspects of Title I programs. Parents are involved in the Title I program through parent activities that begin early in the year with our Annual Title I Public Meeting. This meeting informs parents of the many components of the Title I program, introduces them to the school's curriculum and various assessments, and recruits parents to become part of the school decision-making process. Some of the actions to involve parents include parent representation through membership on the School Advisory Council (SAC). The PTA and Title I Family Nights are combined into one evening to continue to be successful in providing parents a forum for participation in an organized, ongoing and timely manner. Parents have the opportunity to attend staggered activities throughout the evening that involve them on several levels to include parent-training activities. Monthly SAC and SAF meetings offer parents a vehicle for input into how parental involvement funds are used, what items should be included in the Title I Home-School Compact and Annual Title I Parent Survey, and keeps parents informed as to the implementation of the School Improvement Plan. PTA, SAC, and SAF meet monthly during morning and evening sessions for flexibility. We know that parent involvement in our school can have a dramatic effect on the academic achievement of our students. This plan is developed with the goal of developing a strong partnership with all of our parents, so that our students will be

provided with the best education we can provide.

### **Coordination and Integration**

*Plantation Park Elementary School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C (Migrant); Title I, Part D (Neglected, Delinquent and At-Risk Youth); Title II (Effective Instruction/Professional Development); Title III (ELL/ESOL) and Title IX, Part A (McKinney-Vento Homeless)[Section 1116(e)(4)].*

<b>Count</b>	<b>Program</b>	<b>Coordination</b>
1	Professional Development Plan	Staff Development funds are used to develop a comprehensive professional training program to improve delivery of equitable instruction through a variety of workshops designed to move teachers to mastery and improve student achievement.
2	Academic Family Nights	Parental Involvement Funds are utilized to fund academic parent nights that provide parents with new skills to support student learning at home. Improving the frequency and quality of family participation and increasing family literacy are goals of our parental involvement component. Monies are used to purchase food, supplies, and materials.
3	Annual Title I Open House	Annual Title I Open House provides teachers a chance to gain parents' support, create a personal connection, and establish ways for continued communication throughout the school year. Information is shared about subjects to be covered throughout the year, and overall curriculum plans and goals. Grade level assessments will also be discussed, so that parents can help their children, and be informed of grade level expectations.
4	School Website	Utilize the school's website to advertise school events, provide information about school and

		District policies and procedures, and provide links to resources.
5	Surveys	Conduct school surveys to encourage parent input in the operation of the school.

### Annual Parent Meeting

*Plantation Park Elementary School will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].*

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Plan August Annual Parent Meeting date with Principal	1	<p>When parents are involved in their children's schooling students show higher academic achievement, school engagement, and motivation.</p> <p>Stanford, L. (2023, July 25). Does Parental Involvement Really Help Students? Here's What the Research Says. <i>Education Week Families &amp; the Community</i>. Retrieved March 22, 2024, from <a href="https://www.edweek.org/leadership/does-parent-involvement-really-help-students-heres-what-the-research-says/2023/07#:~:text=The%20APA%20study%20showed%20that,T hat%20finding%20also%20applies%20internationally.">https://www.edweek.org/leadership/does-parent-involvement-really-help-students-heres-what-the-research-says/2023/07#:~:text=The%20APA%20study%20showed%20that,T hat%20finding%20also%20applies%20internationally.</a></p>	Creation and evidence of announcement via parent handbook, calendar, newsletter, flyers, ParentLink, marquee, and school website.
Advertise date and participation information through parent	10 times over two weeks.	Connections between the child, home, school, peers, and neighborhood factors can create a network	Family attendance at meeting via sign-in sheet

handbook, calendar, newsletter, flyers, ParentLink, marquee, and school website.		of iterative relationships to collaboratively influence a child's academic outcomes.  Kelty, N. E., & Wakabayashi, T. (2020). Family Engagement in Schools: Parent, Educator, and Community Perspectives. Sage Open, 10(4). <a href="https://doi.org/10.1177/2158244020973024">https://doi.org/10.1177/2158244020973024</a>	
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### **Flexible Parent Meetings**

*Plantation Park Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].*

Parent conferences are scheduled in the morning and afternoon hours and offer flexibility in time slots. ESE parent meetings are conducted not only in the morning, but also throughout the day to provide convenience for parents. The PTA and Title I Family Nights are combined into one event in September, October, November and December. PTA meetings are scheduled in the mornings following student arrival during the months of November, January, and February. Monthly SAC and SAF meetings are scheduled in the afternoon after student dismissal. PTA, SAF, and SAC meet twice as combined meetings in the evening hours. All meetings are communicated with advance notice in our parent handbook/calendar, ParentLink, website, and marquee so parents have an opportunity to participate in all or selected events.

### **Building Capacity**

*Plantation Park Elementary School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].*

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Monthly SAC Meetings	Monthly	<p>Empower parents by curricular and assessment information, training on data analysis and ways to monitor the School Improvement Plan. Train SAC members on shared decision making. Seek input from parents on the planning and implementation of the action plan for the School Improvement Plan and Parent Involvement Plans.</p> <p>Kelty, N. E., &amp; Wakabayashi, T. (2020). Family Engagement in Schools: Parent, Educator, and Community Perspectives. Sage Open, 10(4).  <a href="https://doi.org/10.1177/2158244020973024">https://doi.org/10.1177/2158244020973024</a></p>	Sign-in sheets, Agenda, Meeting Forms, and Materials
Assessments: Individual Conferences two times per year	Twice per year	<p>Teachers will assist parents and students with how to interpret data and develop academic goals based on student data.</p> <p>Kelty, N. E., &amp; Wakabayashi, T. (2020). Family Engagement in Schools: Parent, Educator, and Community Perspectives. Sage Open, 10(4).  <a href="https://doi.org/10.1177/2158244020973024">https://doi.org/10.1177/2158244020973024</a></p>	Conference/Meeting Forms, Materials
Parent Volunteer Recruitment and Involvement	Beginning in August, ongoing	To build capacity, families will receive invitations to volunteer to improve parent involvement.	Sign-in sheets, Agenda, Meeting Forms, and Materials

		Kartika Yulianti, Eddie Denessen, Mienke Droop & Gert-Jan Veerman (2022) School efforts to promote parental involvement: the contributions of school leaders and teachers, Educational Studies, 48:1, 98-113, DOI: <a href="https://doi.org/10.1080/03055698.2020.1740978">10.1080/03055698.2020.1740978</a>	
Literacy: Benchmarks for Excellent Student Thinking (BEST)	1 meeting	Families will learn about grade level standards.  Kelty, N. E., & Wakabayashi, T. (2020). Family Engagement in Schools: Parent, Educator, and Community Perspectives. Sage Open, 10(4). <a href="https://doi.org/10.1177/2158244020973024">https://doi.org/10.1177/2158244020973024</a>	Sign-in sheets, Agenda, Meeting Forms, and Materials
Math: Benchmarks for Excellent Student Thinking (BEST)	1 meeting	Families will learn about grade level standards.  Kelty, N. E., & Wakabayashi, T. (2020). Family Engagement in Schools: Parent, Educator, and Community Perspectives. Sage Open, 10(4). <a href="https://doi.org/10.1177/2158244020973024">https://doi.org/10.1177/2158244020973024</a>	Sign-in sheets, Agenda, Meeting Forms, and Materials
Science: Next Generation Sunshine State Standards (NGSSS)	1 meeting	Families will learn about grade level standards.  Kelty, N. E., & Wakabayashi, T. (2020). Family Engagement in Schools: Parent, Educator, and Community Perspectives. Sage Open, 10(4). <a href="https://doi.org/10.1177/2158244020973024">https://doi.org/10.1177/2158244020973024</a>	Sign-in sheets, Agenda, Meeting Forms, and Materials

## Staff Training

*Plantation Park Elementary School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].*

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
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Parent Volunteer Training	1 meeting	<p>Administration/School Counselor will meet with parent volunteers to share ways on how to provide support and build relationships.</p> <p>Kartika Yulianti, Eddie Denessen, Mienke Droop &amp; Gert-Jan Veerman (2022) School efforts to promote parental involvement: the contributions of school leaders and teachers, Educational Studies, 48:1, 98-113, DOI: <a href="https://doi.org/10.1080/03055698.2020.1740978">10.1080/03055698.2020.1740978</a></p>	Sign-in sheets, Agenda, Meeting Forms, and Materials
Digital Citizenship: Be a WISE OWL	1 meeting and follow up as needed	<p>School Counselor/Teachers will meet with teams to share important information about digital citizenship, Internet Conference safety, security, privacy, sexting, cyberbullying, reputation management and more so parents can help students embrace technology safely and wisely.</p> <p>Alexis R. Lauricella, Jenna Herdzina, Michael Robb, Early childhood educators' teaching of digital citizenship competencies, Computers &amp; Education, Volume 158, 2020, 103989, ISSN 0360-1315, <a href="https://doi.org/10.1016/j.compedu.2020.103989">https://doi.org/10.1016/j.compedu.2020.103989</a>. (<a href="https://www.sciencedirect.com/science/article/pii/S0360131520301871">https://www.sciencedirect.com/science/article/pii/S0360131520301871</a>)</p>	Sign-in sheets, Agenda, Meeting Forms, and Materials
Language Arts Florida Standards, Mathematics	Monthly August to June	Training is focused on learning opportunities for teachers to develop and align academic	Sign-in sheets, Agenda, Meeting Forms, and Materials

Florida Standards		<p>instruction and lesson plans using Language Arts &amp; Mathematics Florida Standards.</p> <p>Marzano, R. J., (2007). <i>The art and science of teaching: A comprehensive framework for effective instruction</i>. Alexandria, VA: ASCD.</p>	
Educate about Bullying	1 meeting and follow up as needed	<p>School Counselor will train faculty, staff, and students to prevent and address bullying and how they can help sustain bullying prevention efforts over time. Access to resources will be provided as well.</p> <p>Alexis R. Lauricella, Jenna Herdzina, Michael Robb, Early childhood educators' teaching of digital citizenship competencies, Computers &amp; Education, Volume 158, 2020, 103989, ISSN 0360-1315, <a href="https://doi.org/10.1016/j.compe du.2020.103989">https://doi.org/10.1016/j.compe du.2020.103989</a>. (<a href="https://www.sciencedirect.com/science/article/pii/S0360131520301871">https://www.sciencedirect.com/science/article/pii/S0360131520301871</a>)</p>	Sign-in sheets, Agenda, Meeting Forms, and Materials

### Other Activities

*Plantation Park Elementary School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].*

Parent flyers, brochures and Parent Volunteer Contracts will be available for parents in the front office. Parents will be encouraged to attend meetings and workshops on



ways to help their children succeed in school. The School Counselor will also be available to meet with any families who need support and assistance, as well as our School Social Worker and ESE Family Counselor.

## **Communication**

*Plantation Park Elementary School will provide parents of participating children the following [Section 1116(c)(4)]:*

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Plantation Park Elementary begins the year by distributing the “Right to Know” letters and the “School Compact” via first day folders and ParentLink to all students. The school will also inform the parents about the location of the School Improvement Plan. Additionally, information is posted on the school's website and through ParentLink. These resources provide up-to-date information on parent activities, policies, and procedures related to the Title I Program.

The Title I Annual Meeting provides descriptions and explanations of the school's curriculum and academic expectations for proficiency in all subject areas and grade levels. This information is shared at monthly SAC meetings via the principal's report. Our monthly SAC meetings provide the forum for parents to provide input and formulate suggestions related to decisions affecting the academic program. Parents are actively recruited for SAC, beginning with the Title I Annual Public Meeting and throughout the year at Title I Family Activities. Plantation Park Elementary recruitment flyers can be found in the 1<sup>st</sup> day packets. Parents have the opportunity to provide input through the year-end evaluation survey. Comments and suggestions will be taken into consideration and included in the annual review.

## **Accessibility**

*Plantation Park Elementary School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and*

*family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].*

To ensure accessibility, information regarding parent involvement activities may be provided in the families' native language when requested. Interpreters are available to ensure full understanding for all.

### **School-Parent Compact**

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

### **Adoption**

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on \_\_\_\_\_ and will be in effect during the 2024-2025 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2024.

\_\_\_\_\_  
**Signature of Principal**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**SAC Chairperson**

\_\_\_\_\_  
**Date**